



FEW Federally Employed Women



Hoosier Hills Chapter, No. 45, Crane, Indiana

G. Lynn Copeland, Editor

www.hhfew.org

February 2005

A FEW NOTES

Upcoming Events

February

24th *Black History Month*
Leadership Series
"Dressing for Success"

March

Leadership Series
"Continuing Education"

April

Leadership Series
"Interviewing"

May

12th Regional Training
- Program @ Radisson
13th Cincinnati Riverfront in
Covington, KY
Leadership Series
"Mentoring/Networking"

Other Events

Scholarship Luncheon



A Message from Our President

We are in full swing of the Leadership Series kicking off with Resume building in January and the 2nd of the series "Dressing for Success" will be held 24 Feb 05. A special thank you to Melinda Hendrix and her

committee for coordinating these luncheons.

Sue, myself, and Suzi on Capital Hill

October I was fortunate to attend a FEW Leadership Weekend in Washington DC. I like many other Chapter Presidents spent hours upon hours learning how to do what is best for our positions in our chapter and also the membership. Being there and hearing what other chapters were doing for programs and fundraisers and such was a valuable tool in itself. Besides sitting in lecture I spent Friday morning on Capital Hill meeting with my elected officials and getting their input on bills that were going to be presented soon. I was terrified at first, but after the first 5 minutes felt better and even enjoyed the experience.



Scholarship information has been sent out to the membership and I would like to encourage those of you who are in limbo of taking classes because of money to apply for one of these scholarships. I myself was blessed with receiving two of them while I was finishing up my degree. Those of us that have received them can tell you having those extra dollars left in your pocket felt wonderful! We will be presenting these scholarships at a luncheon to be announced later in the summer. If you did not receive the scholarship information please contact Mary Webster to have her email you the announcement and the application. Good Luck.

Looking ahead mark your calendars for the RTP to be held at the Radisson Cincinnati Riverfront in Covington, KY on 12-13 May 05. More information will follow on this event soon.

Find the scales and win a prize.



The first person to email the **newsletter editor** with the correct location (page number, column, and other descriptive details) of the above logo within this newsletter wins a F.E.W. glass.

Search carefully. The logo may be very small. It may be incorporated into a border, picture or word. By the way, the above logo is not the one for which you are searching.

Rules:

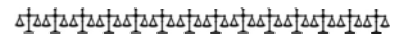
1. Only one winner per newsletter issue.
 2. An email **must** be sent to the editor of the newsletter, Lynn Copeland, gaye.copeland@navy.mil. No phone calls, please.
 3. In the event of a tie, the time on the email will be the deciding factor.
-

Thank You

Hoosier Hills FEW Members,

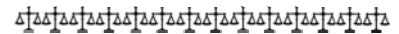
Thanks to everyone for their cards, prayers and get well wishes during my recent surgery and recovery. All were greatly appreciated.

Tonjua Toon



I would like to thank you for choosing me as a scholarship recipient. The award will be very helpful as I pay for tuition at Indiana University.

Thank you,
Leslie New



Dear Members of Federally Employed Women,

Thank you for the beautiful charm bracelet. The gift was a very thoughtful and unexpected gesture.

Your group is a strong and involved one, keep up the good work you do.

As we transition from Crane and the military, the charm will serve as a warm reminder of our 2 years in Indiana.

Thank you all again for your thoughtfulness,
Kathy Wise



Working for the Advancement of Women in Government

Federally Employed Women's Annual National Membership Contest

Annually Federally Employed Women sponsors a national membership contest. The dates for the current contest are July 1, 2004, to May 31, 2005.

Contest procedures are as follows:

1. Recruiter must be a current member of FEW throughout the contest period.
2. Each person is eligible to win the contest only once every two (2) years.
3. Each new member recruited must print the name of her/his recruiter on the "referred by" line of the new member application form. This name must be on the form at the time of submission to national and cannot be added at a later time.
4. Forms must be filled in completely. Completed forms and checks should be mailed as soon as possible to ensure proper credit. In the event of a tie the received date will be used to determine the winner.
5. Only applications with postmark dates within the contest range, July 1, 2004, through May 31, 2005, inclusive will be accepted.
6. The minimum number of memberships required to be considered is as follows: First Place Ten (10), second Place Seven (7), or third Place five (5). No awards will be considered for less than 5 memberships.
7. FEW is not responsible for lost or misdirected entries. The correct address for mailing of applications is:
Federally Employed Women
P. O. Box 75551
Baltimore, MD 21275.
8. Members of the National Board of Directors and Executive Committee are not eligible to participate in the contest although each member is encouraged to be a recruiter.
9. The contest winner will be announced at the Annual Membership Meeting held during the 2005 National Training Program in Reno, NV.

Contest prizes:

- 1st place Airline Travel Voucher (value not to exceed \$500.00) and a Set of Luggage
2nd place a Portable DVD Player (value \$250.00)
3rd place \$100.00 cash

For more information contact Ellen McKenzie, Vice President for Membership & Chapter Organization,
at (405) 285.1296 or emckenz@cox.net

NATIONAL MEMBERSHIP CONTEST 2004-2005



FEW has a great trip planned for you if you recruit the highest number of members in this year's contest; an airline ticket voucher (not to exceed \$500.00) for the destination of your choice and a set of luggage to carry your necessities. You choose the date and destination. You have all the fun !

Tips on Recruiting Members for Federally Employed Women

- Talk to your friends and coworkers about FEW and encourage them to join.
- Carry FEW applications with you all the time. Write your name on the "referred by" line before you copy the form to ensure you receive credit for those you recruited.
- Post information about FEW on office bulletin board (paper or electronic).
- Add FEW information to your organization newsletter.
- Host a noontime Lunch and Learn to talk about FEW benefits.
- Send email and call prospective members to invite them to meetings.
- Send reminder notices about meetings.
- Offer to take (drive, walk, etc) prospective members to the next meeting. (Especially helpful for those who have never attended.)
- Consider asking your managers to join if they are not already members.
- Contact your Equal Employment Opportunity Personnel and Special Emphasis Program personnel with a personal invitation to join if they are not already members.
- Send prospective members copies of the News and Views and Legislative Information as examples of the valuable information available from FEW.

For more recruiting ideas get a copy of the FEW Membership Kit.

Member in the News



New Faces

by Angie Sasser, Membership Chairperson

The following was taken for a United States Navy News Release from the Public Affairs Office of NAVSURFWARCENDIV Crane dated January 7, 2005.

Indiana State University singled out Crane workforce member, Ms. Nancey J. Maegerlein, of Williams, Indiana, a recipient of its **Distinguished Alumna Award**. Ms. Maegerlein will receive the University's Distinguished Alumna Award on January 18, 2005 in recognition of her outstanding work with the University. Ms. Maegerlein lectures students and faculties in the university's Chemistry Department on her problem solving experiences at Crane. Ms. Maegerlein has been employed at Crane since September 1981 and currently serves on the Ordnance Engineering Department team. In addition to her degree in chemistry, Ms. Maegerlein has obtained an industrial diploma in Metallurgy, a Master of Science in Materials Science and Engineering, and a Master of Public Administration.

I would like to take this opportunity to recognize Amanda Dunn and Ellen McIntosh as new additions to the Membership Committee – thanks for volunteering to help ladies!! We keep busy by attending New Employee Orientation Receptions, requesting changes to member records and of course, by processing new membership forms.

Speaking of new members, we've added several since our last newsletter and I would like to say "**WELCOME to FEW**" to you all. I hope you find membership to be very rewarding and a benefit to you in your personal life as well as in your career. Please find a way to get involved with our chapter, as our success is completely dependent on the work and dedication of members just like you.

Finally, I would like to solicit everyone's help in continuing to expand the membership of the Hoosier Hills Chapter. We have long been recognized as the largest chapter in the national organization. However, I would love to hear your ideas concerning expanding our membership even further. If you are interested in serving on the membership committee, or if you would like to drop me an e-mail with an idea for a membership drive, please contact me at angela.sasser@navy.mil or call 854-6186.

New Members!!

Paula Barber
Perri Bateman
Teresa Brough
Eileen Brown
Robin Cooper
Rhonda Johnson
Laura Kerns
James Logan
Leanne Love
Ellen McIntosh
Angela Mishler
Angela Moody
James Parsch
Nancy Roark
Sandra Sherfick

If you are interested in serving on the membership committee, or if you would like to drop me an e-mail with an idea for a membership drive, please contact me at angela.sasser@navy.mil or call 854-6186.



FEW, Hoosier Hills Chapter Library List

Lynn Copeland, Librarian
854-4462 – gaye.copeland@navy.mil

Audiocassette Tapes

Self-Esteem in the Workplace by Anne Inman
Take Charge! Series "Life is Difficult!" by Anne E. Inman
Self-Esteem for Women: How to Increase your Self-Worth, Self Respect, & Life Satisfaction with Julie White, Ph.D.
The Path to High Achievement by B Eugene Griessman, Ph.D.
You Can Negotiate Anything by Herb Cohen

VideoCassette Tapes

F.E.W. A Force for Change
The Feminine Mistake
Crane Division Women: F.E.W. Meeting

Books

Communicate with Confidence! (How to Say it Right the First Time and Every Time) by Dianna Booher
Everything's Negotiable ... When You Know How to Play the Game by Eric Wm. Skopec and Laree S. Kiely
How Winners Do It – High Impact Skills for Your Career Success by Michael w. Mercer, Ph.D
The OZ Principle: Getting Results Through Individual and Organizational Accountability by Roger Connors, Tom Smith, & Craig Hickman
The McGraw-Hill 36-hour Course: Business Presentation by Lani Arredondo
Effective Meetings: the Complete Guide by Clyde W. Burleson
Business Writing Quick & Easy by Laura Brill
Full Speed Ahead – Become Driven by Change by Joyce Weiss, M.A., CSP
The Personal Efficiency Program: How to get Organized to do More Work in Less Time by Kerry Gleeson
Career Power: 12 Winning Habits to Get You from Where You are to Where You Want to Be by Richard Koonce
Life and Death in the Executive Fast Lane: Essay on Irrational Organizations and their Leaders by Manfred F. R. Kets De Vries
Getting Things Done When You Are Not in Charge: How to succeed from a support position by Geoffrey M. Bellman

Organized to be the Best! by Susan Silver
There are Mountains to Climb – An Inspirational Journey by Jean Deeds
Managing Your Mouth – An Owner's Manual for Your Most Important Business Asset by Robert L. Genua
Guide to More Healthful Living by Duane R. Carlson, Vice-President, Communications, Blue Cross Blue Shield
Leading Out Loud: The Authentic Speaker, Credible Leader by Terry Pearce
Taking Care of Your Child: A Parent's Guide to Medical Care by Robert H. Pantell, M.D., James F. Fries, M.D., and Donald M. Vickery, M.D.
A Handbook for Agency Visits by Federally Employed Women
Parliamentary Procedure at a Glance by O. Garfield Jones

Magazine

The Bureaucrat: The Journal for Public Managers
Vol 20, Number 3. Thomas W. Movotny, Editor

Reports

Sexual Harassment in the Federal Workplace: Trends, Progress, Continuing Challenges U.S. Merit Systems Protection Board, Ben L. Erdreich, Chairman
Crane Division Women: A Program to Capture Their Potential David M. Reece, Executive Director, Crane Division, NSWC

If you would like to borrow one or more of the above items, please contact Lynn Copeland x4462.

The following items are missing from the library's inventory, if you know the whereabouts of one or more of these items, please contact Lynn Copeland x4462 so that the library records may be updated.

The Seven-Week Victory Diet by Sam Grossman – 6 audiocassette tapes
Mentoring – How to Foster Your Career's Most Crucial Relationships by Susan Fowler Woodring - 2 audiocassette tapes
Creating More Time in Your Life by Bee Epstein-Shepherd, Ph.D. – 4 audiocassette tapes
Finance and Accounting for Nonfinancial Managers by William G. Droms
Financial Planning for the Utterly Confused by Joel Lerner

Hoosier Hills Chapter Executive Board/Committee Roster

Regional Manager

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Jennifer.Inman@navy.mil

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Melinda Hendrix
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Nuts

Marsha Neal
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**MEMBERSHIP APPLICATION
FEDERALLY EMPLOYED WOMEN
P. O. BOX 27687
WASHINGTON, DC 20038-7687**

Month/Year joined: / Membership ID _____

LAST NAME: FIRST NAME: MI

ADDRESS 1:

ADDRESS 2:

CITY: STATE: ZIP CODE + 4:

OFFICE PHONE: HOME PHONE:

FAX: EMAIL:

GRADE (check)

<input type="checkbox"/>	GS 1-4	<input type="checkbox"/>	SES
<input type="checkbox"/>	GS 5 -8	<input type="checkbox"/>	WG
<input type="checkbox"/>	GS 9-12	<input type="checkbox"/>	Military
<input type="checkbox"/>	GS 13-15	<input type="checkbox"/>	Other
<input type="checkbox"/>	GS 16+		

FWP/EEO (check)

<input type="checkbox"/>	FWP Full-Time
<input type="checkbox"/>	FWP Part-Time
<input type="checkbox"/>	EEO
<input type="checkbox"/>	Other
<input type="checkbox"/>	FWP/EEO Not Applicable

DEMOGRAPHICS

SEX (M/F): _____

RACE: _____

YEARS OF SERVICE: _____

RETIRED (Y/N) _____

ABOUT THE ORGANIZATION

FEW is comprised of chapters throughout the world. Membership is open to all Federal and DC Government employees (regular members) and to any other person supporting the goals and objectives of FEW (associate members). More information about the organization is posted on the FEW web site: <http://www.few.org>.

National membership dues are \$25.00 for chapter members, and \$35.00 for members-at-large (no chapter affiliation). Chapter dues are established by each chapter and payable in addition to national dues. Eligibility for chapter membership is contingent upon national membership. National lifetime membership is a one-time fee of \$250.00. Chapters may set their own lifetime fee.

Membership Dues is prorated. Month chosen must match "month/year joined" above.

<input type="checkbox"/> March	\$25.00	<input type="checkbox"/> September	\$12.00	Total for National _____
<input type="checkbox"/> April	\$23.00	<input type="checkbox"/> October	\$10.00	
<input type="checkbox"/> May	\$21.00	<input type="checkbox"/> November	\$ 8.00	Total for Chapter _____
<input type="checkbox"/> June	\$19.00	<input type="checkbox"/> December	\$ 6.00	
<input type="checkbox"/> July	\$17.00	<input type="checkbox"/> January	\$ 4.00	Check Amount _____
<input type="checkbox"/> August	\$15.00	<input type="checkbox"/> February	\$ 2.00	

I wish to join the HOOSIER HILLS #45 Chapter as a regular member or associate member.
 I wish to join as a Member-at-large (\$35.00 enclosed) as a regular member or associate member.
 Payment (\$250.00) is enclosed for a Lifetime Membership.

Contributions or gifts to FEW are not deductible as charitable contributions for Federal income tax purposes.

REFERRED BY : _____

**REQUEST AND AUTHORIZATION FOR VOLUNTARY ALLOTMENT OF
COMPENSATION FOR PAYMENT OF EMPLOYMENT ORGANIZATION DUES**

Name of Employee (Last Name, First, Middle)

Social Security No

Home Address (Street)

(City and State)

(Zip Code)

Agency Code _____ Bldg_____

NAVSURFWARCENDIV Crane, 300 Hwy 361, Crane IN 47522

Name of Employ Organization:

FEDERAL EMPLOYED WOMEN, HOOSIER HILLS CHAPTER 45

I hereby authorize the above name agency to deduct from my pay each pay period the amount certified below as the biweekly dues deduction of the Federally Employed Women, Hoosier Hills Chapter 45 and to remit such amounts to the employee organization in accordance with its arrangements with my employing agency. I further authorize any change in the amount to be deducted that is certified by the above named employee organization as a uniform change in its dues structure.

I understand that this authorization, for a biweekly deduction, will become effective the pay period following receipt in the payroll office of my employing agency. I may revoke this authorization at any time by filing a written revocation request with the payroll office of my employing agency. I agree to notify the Federally Employed Women Hoosier Hills Chapter 45 of such revocation and to remit the remaining balance of unpaid annual dues.

Signature of Employee

Date

I hereby certify that the regular annual dues of this organization for the above named member is currently established at \$35.00, payable at \$1.35 per bi-weekly pay period deduction.

Signature and Title of Authorized Official

Date

Treasurer, FEW Chapter 45